



ALDBOROUGH and THURGARTON PARISH COUNCIL

NOTICE OF MEETING & SUMMONS TO ATTEND

THE NEXT MEETING OF ALDBOROUGH and THURGARTON PARISH COUNCIL WILL BE HELD AT THE COMMUNITY CENTRE ON MONDAY 3RD NOVEMBER 2025 AT 7.00PM

The Public are welcome to attend this Parish Council meeting.

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept Apologies for Absence as previously notified to the Parish Clerk

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

To receive Members' Declarations of Interest in Agenda items and note the granting of any Request for Dispensations

3. MINUTES

To receive, confirm and sign the minutes of the meetings held on 8th September 2025

4. INFORMATION ON MATTERS ARISING

To receive information on any matters arising from the minutes not listed elsewhere on the agenda

5. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

Public questions, comments, or representations

(On matters connected with this Agenda – limited to four minutes per person and twenty minutes in total at discretion of the Chairman)

6. REPORTS

6.1. Reports from District and County Councillor

7. FINANCE AND REGULATORY

7.1. To receive current invoices and agree payments

ALDBOROUGH and THURGARTON PARISH COUNCIL

Mrs J Dewbery, Parish Clerk

email aldboroughandthurgartonclerkparishcouncil@gmail.com

- 7.2. To ratify the purchase of a new laptop
- 7.3. To discuss and agree the clerk's payment process
- 7.4. To discuss and agree the clerk's training
- 7.5. To discuss and agree budget proposal 2026/27

8. THE GREEN

- 8.1. Village sign update
- 8.2. Update on pond and wildflower area
- 8.3. To confirm the pond risk assessment which was never formally minuted

9. PLANNING

- 9.1. To discuss and make observations on any applications received (since September meeting)
 - LA/25/1435 Fernleigh House – Approved 23.10.25
 - PF/25/1434 Fernleigh House – Approved 23.10.25
 - RV/25/1800 Lime Kiln Farm – Application withdrawn
 - PF/20/0578 Rectory Farm – Refused 14.10.25
 - PF/25/1651 1 Harmers Lane – Approved 23.09.25
 - CL/25/1718 3 Harmers Lane – Lawful use 18.09.25
 - PF/25/1395 Chapmans Row – Approved 11.09.25
 - PF/25/1627 Church Rooms – Pending, deadline for comments was 02.10.25

10. PARISH MATTERS

- 10.1. Emergency Plan update
- 10.2. Christmas arrangements
- 10.3. To discuss and agree verge vegetation removal around The Green and Margaret Lilley Way

11. TO DEAL WITH CORRESPONDENCE

12. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA. ANY OTHER ITEMS TO BE RECEIVED BY THE CLERK 7 DAYS BEFORE THE AGENDA IS ISSUED

13. CONFIRM DATE AND TIME OF NEXT MEETING

Jasmine Dewbery

Parish Clerk

29th October 2025