



ALDBOROUGH and THURGARTON PARISH COUNCIL

MINUTES OF THE MEETING OF ALDBOROUGH AND THURGARTON PARISH COUNCIL

Held in the Community Centre Monday 1st July 2024 at 7.00pm

Present: D. Hooker (Chair) R. Gadsby (Vice-Chair) H. Hudson G. Fiske T. Hooker
W. Murphy (Clerk) Cllr Toye
6 members of the public

1. Apologies for Absence – J. Mumford Cllr Saul Penfold

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

None noted

3. TO APPROVE THE MINUTES

Minutes of the Parish Council Meetings held on 20th May and 19th June 2024 had previously been circulated, these were confirmed as a true record and both signed by the Chairman

4. INFORMATION ON MATTERS ARISING

None

5. ADJOURNMENT OF THE MEETING FOR PUBLIC PARTICIPATION

Chairman recognised a member of the Parish who has recently passed away, always attended the Parish Council meetings and contributed with his encyclopaedic knowledge of parish matters. The Parish Councillors were grateful for his good advice and wisdom

6. REPORTS

Cllr Toye updated the meeting on the Planning Application for Rectory Farm, he understands that the Planning Officer will reach a conclusion imminently. If approved application goes before the Development Committee for further discussion. If refused, applicant has option to appeal. A parishioner raised the issue of sub-soil being delivered to Rectory Farm and whether licences had been obtained as Japanese Knotweed is a risk to the Scarrowbeck through potential cross-contamination. **Cllr Toye will check with enforcement that licences had been obtained**

7. FINANCE AND REGULATORY

7.1 Invoices and Payments: Clerk's wages, Community Centre Hire x 2, Playsafety ROSPA Report, TT Jones Electrical (maintenance/replacement lantern), new Website Domain name – all agreed and signed off by Chair

7.2 John Bacon Charity – Clerk pursuing mandate application to act as admin to close this account, balance agreed to be given to Priscilla Bacon Hospice (agreed at previous meeting)

ALDBOROUGH AND THURGARTON PARISH COUNCIL

Mrs W Murphy Parish Clerk

Email AldboroughandThurgartonclerk@gmail.com

8. THE GREEN

8.1 Highways Partnership – Chair had hoped for Cllr Penfold’s input, as to an update, the proposal is for bollards and H bar to deter parking on corner opposite Cricketer’s PH. Highways have given a Grant which is to be matched by funding from Cllr Penfold. The Clerk confirmed she was able to progress this with Justin Le May (Highways Engineer). The Chair confirmed he would be speaking to those residents within that specific area.

8.2 Parking on the Green – the temporary taping was agreed at January PC meeting

It was agreed to extend the temporary taping for a further short period, pending the Highways Partnership work. Prop RG: 2nd HH – all agreed

8.3 Play Area and other Assets – ROSPA Annual Inspection report now circulated. The Clerk confirmed no areas of immediate concern but nest swing planned to be replaced (last meeting) **GF and HH will go through report thoroughly.** GF has been inspecting fortnightly. Clerk stated needs at least monthly inspections. **Log book available to record to be passed to GF (by TH).** Assets – benches have been oiled and checked for any required maintenance. One has been removed. A parishioner asked about park in Margaret Lily Way, this is maintained by Victory Housing (contact Joe McNeil) **TH will check that removal of the playhouse has taken place,** other maintenance was undertaken last year following a meeting with Victory Housing team

8.4 To discuss and agree response to request for Circus on the Green in September 24 – Email from circus owner requesting to hold Circus on the Green for 7 days in September. Includes free circus workshops for local school children. Issues raised and discussed – Legality (Fayre by permission of Charter): Disruption to residents: Need for Event Management and Risk Assessment: Benefit for local residents to enjoy: possible contribution for parish funds by those running event to use for benefit of the Parish

It was agreed that Chair/Clerk would look at legality/village charter: Event Management Plan/Risk Assessment: Potential limit on time e.g. 3 days as opposed to 7 days Prop RG 2nd GF – contact should come from the Parish Clerk

8.5 To give an update on Village Fayre – planning started in February. Opening balance £950, outgoings £750 Leaving a balance of £200. Income from stallholders £350, Parking £1,100 (210 cars) HH thanked Bob Botright who manned the car park all day. Thanks to Kent Laws for use of marquees and to the 11 volunteers. Thanks to Jay Rodrigues for the parking area and those that came to the rescue at the entrance to the car parking (Robert and James Wright and Nial Thorogood). Val King raised the Village Fayre from the ashes in 2018 and this is a testament to her in spite of covid and lockdown. This was Val’s last Fayre and new members will be needed for the Fayre Committee 2025

9. PLANNING

No applications

10. PARISH MATTERS

10.1 To review matters including Newsletter, Website, Dog Bins and Footpaths

Newsletter – RG consulting with Dee Jupp and Jane Maguire (Community Centre/Village Care) to discuss style (A4 something simple) costing and delivery. PDF to Cllr Toye will enable him to share around his parishes

Website – Clerk setting up HugoFox Website, hoping to go live in a couple of weeks. Will have

links with NNDC website and to local resources. Policies will be updated to new website, financial/accounts etc.

Dog Bin – a 3rd dog bin was proposed TH 2nd HH – all agreed. TH to contact Serco/NNDC for price and once purchased is approved, DH and GF will install on Chapel Rd/School Rd side of the allotment field. TH will contact Jack Hammond to ask permission and contact NNDC/Serco to arrange regular collection

Footpaths – update by TH on the ‘permissive path’ being explored from Malthouse/Ringbank Lane Providing a safer route down into Hanworth. Support has been offered from Norfolk Local Access Forum An initial meeting is to take place in August with landowner. Generally footpaths are in need of cutting back. Cllr Toye suggested using NCC reporting webpage although TH has raised concerns through this page and had not had a positive outcome. **TH to continue to raise issues through webpage and will try to get in contact with Cllr Penfold**

- 10.2 To discuss replacement nest swing – Cllr Toye suggested we approach Rural England Prosperity Fund to see if they can contribute. The PC had budgeted for a replacement but also need fixings which may increase cost. Cllr Toye will ask someone from Fund to contact our Clerk
- 10.3 Update on the bus service – TH shared concerns from a number of parishioners who had been unable to voice their views through the consultation process (emails had not been delivered to the PC). Also changes to the timetable did not match the information for passengers - poor communication Loss of Saturday service to this village had been an issue raised a number of times. In Cllr Penfold’s absence, Cllr Toye reflected that the new timetables have created more opportunities for local travellers albeit different routes and times – connecting buses to Blickling from Aylsham etc. connecting bus for X44 bus to Norwich. North Walsham also have Community Transport which Cllr Toye will share information about. **TH to explore this**
- 11. TO DEAL WITH CORRESPONDENCE**
None requiring response from PC
- 12. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA**
RG asked if we should advertise the 7th parish council vacancy. The Clerk will re-advertise
The Clerk asked if we should be considering undertaking a Neighbourhood Plan, Cllr Toye will ask Ian Withington to come to talk to the PC
- 13. TO CONFIRM THE DATE AND TIME OF NEXT MEETING**
Monday 2nd September 2024 7pm Aldborough Community Centre

Meeting closed 8.24pm

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