



**MINUTES OF THE MEETING OF ALDBOROUGH AND THURGARTON PARISH COUNCIL  
Held in the Community Centre on Monday 6<sup>th</sup> November 2023 at 7.00pm**

**PRESENT:** J Winnett Chairman      D Hooker  
T Hooker                              R Gadsby  
Wendy Murphy – Clerk  
John Toye – NNDC  
6 Members of Public

**1. TO RECEIVE APOLOGIES**

Apologies were received J Munford  
B Botwright and K Tipple have handed in their resignations. The Chairman thanked them for all their hard work.

**2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**

None noted

**3. TO APPROVE THE MINUTES**

Minutes of the Parish Council Meeting held on 4<sup>th</sup> September had previously been circulated these were confirmed as a true record and signed by the Chairman.

**4. INFORMATION ON MATTERS ARISING**

B Botwright and K Tipple have handed in their resignations. The Chairman thanked them for all their hard work. The Clerk will arrange the advertising of these posts. The Christmas tree will go up on Saturday 2<sup>nd</sup> December and the switch on is 9<sup>th</sup> December. Penny Surrage will arrange presents, posters and mulled wine. A date is to be confirmed for carols round the tree.

**5. ADJORNMENT OF THE MEETING FOR PUBLIC PARTICIPATION**

Parking is still an issue around the green especially outside the Cricketers pub. The Chairman confirmed that a parish partnership with Highways will be looked at for posts and white H bar markings. It was confirmed that 20 mile an hour speed limit is not enforceable.

**6. REPORTS FROM DISTRICT AND COUNTY CONCILLORS**

Cllr John Toye confirmed there was a newsletter that had been sent out this will be put onto the website. He confirmed there had been a cabinet meeting to deliver the annual plan. He hoped there would be a rural strategy plan in place by spring next year. NNDC are currently looking their

cashflow as pay increases are in the region of £200k. There is also a deficit of £600k due to homelessness and temporary accommodation costs.

## 7. FINANCE AND REGULATORY

7.1 To receive a balance sheet and report on bank reconciliation. The Clerk is still looking into this and will be presented at the next council meeting

7.2 Payment list was produced and all payments were authorised. BACS payments will be made. The list will be put on the website.

7.3 To receive an update on John Bacon Charity – The only trustee has passed away and the Charity Commission website states that the administrator is an old clerk. The clerk will speak to Charity Commission to see how the account can be closed.

7.4 To receive and agree the Budget 2024/2025 – The draft Budget was circulated and this will be agreed at the next meeting.

7.5 To agree the Precept 2024/2025 – This will be agreed at the next meeting along with the Budget.

7.6 To agree an Internal Auditor for 2023/2024 & 2024/2025 – It was AGREED that Mo Anderson Dungar would be instructed for this.

7.7 To adopt the Bench Policy – This will be adopted at the next meeting.

7.8 To adopt the Tree Policy – This will be adopted at the next meeting.

## 8. THE GREEN

8.1 Wildlife Area Management Committee – A mission statement was handed out, this will be put on the website along with the risk assessment showing adopted recommendations, volunteers risk assessment, schedule of planned maintenance and a page for Archive material. The report that was done for this meeting will also be available.

8.2 Parking on the Green - Parking is still an issue around the green especially outside the Cricketers pub. The Chairman confirmed that a parish partnership with Highways will be looked at for posts and white H bar markings.

8.3 Play area and other assets – two benches have reached their end of life. Jon Winnett and David Hooker are looking at replacements. The clerk is looking into a grant to replace the nest swing.

8.4 Village Green Tidy – The tidy up that took place in Margaret Lilly Way and Tinkers Close on 17<sup>th</sup> September was disappointing with only 1 member of public attending. It was agreed that the Village Green tidy would be on Saturday 25<sup>th</sup> November 9.30-12.00. This will be advertised on the website and social media.

8.5 Village Bulb planting plan – It was AGREED that 1500 bulbs would be planted in the village – these will be near the table tennis, opposite the community centre, by the phone box and other areas around the village. – The bulbs will consist of snakeshead fritillary, aconites/crocus and native daffodils.

8.6 Village Fayre Terms of Reference – This had previously been distributed and were adopted.

8.7 Boundary line of the Old Backhouse – it was **AGREED** that the property owner could move his new fence to sit in line with the neighbouring fence.

8.8 Any other matters – The clerk will arrange for M J tree services to come and do a tree survey.

## **9. PLANNING**

- 9.1 To discuss and make observations on any applications received. – None Received
- 9.2 Update on: PF/20/0578 – There is a response from Natural England on the application and NNDC are now waiting for an update from the applicant

## **10. PARISH MATTERS**

- 10.1. Drainage – Letter Box Gully – D Hooker will talk to a resident to see if they could look at this.
- 10.2. BT alterations to infrastructure – A presentation by BT has been arranged for 14<sup>th</sup> November at 2pm and 7pm in the Community Centre.
- 10.3. Dog Fouling – Update / Bin – no further update

## **11. TO DEAL WITH CORRESPONDENCE**

Nothing received

## **12. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA**

Street Light Contract  
Budget/Precept  
Tree Survey  
Tree Policy  
Bench Policy  
Neighbourhood Plan  
New Website

## **13. CONFIRM DATE AND TIME OF NEXT MEETING**

9<sup>th</sup> January 2024 The Community Centre 7.00pm The meeting closed at 8.47pm